

JOB DESCRIPTION

Job Title:	Lecturer (Teaching Focused) in Digital Media Culture & Technology
Department / Unit:	Media Arts
Job type	Academic
Grade:	RHUL 8
Accountable to:	Media Arts HoD
Accountable for:	N/A
Purpose of the Post	
<p>To join the core team teaching on the BA/BSc Digital Media Culture & Technology and develop modules and pathways to sustain and expand undergraduate recruitment in this strategically important field in the School of Performing and Digital Arts. The post will support moves towards the integration of theory and practice teaching in the School and the Department of Media Arts.</p> <p>(If appointed as Lecturer) To undertake research in line with College, School and departmental research strategies.</p>	
Key Tasks	
<ol style="list-style-type: none"> 1. Deliver high-quality teaching and oversight within BA/BSc Digital Media Culture & Technology, with particular attention to second-year courses in DMCT (MA2013, MA2806), and contributing to first-year introduction to digital media theory (MA1800/1801) and introductory coding for arts (MA1805). 2. Contribute teaching to other UG/PGT courses as required. 3. Plan and deliver teaching using a range of techniques to inspire and engage students. 4. Identify learning needs of students and define appropriate learning objectives. Design and develop own teaching materials. with guidance, if required. 5. Supervise the work of students, including independent project work, and fieldtrips/placements where appropriate. 6. (For Lecturer only) Undertake high-quality research delivering outputs entered in departmental REF submissions; develop and/or collaborate in 	

research proposals leading to external grant capture, in consultation with School Director of Research & Knowledge Exchange and departmental research lead.

7. (For Lecturer only) Contribute to departmental research culture through delivering research papers/seminars and participating in research groups.
8. (For Lecturer only) recruit and supervise PGR students.
9. Undertake administrative duties as defined by the Head of Department.
10. Set and assess work for examination as directed by the Head of Department or Teaching & Learning Co-Ordinator; select appropriate assessment instruments and criteria; and provide constructive comprehensive and timely feedback to students.
11. Undertake Personal Tutor duties, providing first-line support for students.
12. Engage in departmental activities such as attendance at Open Days and AVDs, as required.

Other Duties

The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the College. The post holder will be expected to undertake other duties as appropriate and as requested by his/her manager.

The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.

Internal and external relationships

The following list is not exhaustive but the post holder will be required to liaise with:

- Students;
- Other members of staff within the department and College;
- Academics of similar standing in the field in other institutions.